

**Board of Trustees
May 18, 2020**

The regular board meeting was held via Zoom videoconference pursuant to Executive Order 2020-75.

Call to Order: The regular monthly board meeting was called to order by President Kiella at 7:00 PM.

Trustees present: Michael Kiella
Kevin Huff
Keith Behm
Sue Buese
Peter Savage

Also present: Devin Erlandson, Interim Director

Pledge: Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: Trustees McLeod and Antkoviak were absent, Trustee Buese moved to excuse their absence, Trustee Savage support, roll call vote was taken, all in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Savage moved to accept the consent agenda, Trustee Buese support, roll call vote was taken, all in favor, passed.

Public Comment: None

Action on Committee Reports:

1. **Personnel Committee: Approval of Salary Line Item Budget FY 20-21; Report, Buese:** Trustee Buese reported on the pay raise amounts for fiscal year 2020-2021; the salary line item amounts to 44% of the total budget.
2. **Budget and Finance Committee: First Reading of Operating Budget FY 20-21; Motion, Erlandson:** Interim Director Erlandson gave an overview of the draft operating budget for fiscal year 2020-2021. It is expected that we will take in less income due to the economic impacts of COVID-19, cuts have been made across various line items as a result.

Motion: Trustee Huff moved to accept the first reading of the Operating Budget FY 20-21 and hold a budget hearing in June, Trustee Buese support, roll call vote was taken, all in favor, passed.

Action on bills to be paid:

Motion: Trustee Behm moved to pay the April bills and payroll in the amount of \$50,314.99, Trustee Savage support, roll call vote was taken, all in favor, passed.

Communications: No communications.

Old Business:

1. **Continuation of Staff Pay and Benefits through May 31, 2020; Motion, Kiella and Erlandson:** Due to the continuation of the Stay at Home/Safer at Home Executive Order, and the library's continued closure, staff is continuing to stay home and not report to work. Interim Director Erlandson asked that the Board exempt Memorial Day from additional Holiday Pay for 2020, since the library is closed by the state.

Motion: Trustee Buese moved to continue staff pay through May 31, 2020, and that Memorial Day be exempt from Holiday Pay in 2020. Trustee Behm support, roll call vote was taken, all in favor, passed.

2. **Reschedule Director Candidate Tours and Final Interview; Motion, Kiella:** President Kiella contacted all candidates to confirm their continued interest in traveling to interview; all candidates confirmed their interest. President Kiella suggested July 10 and 11 as tour and interview dates, respectively.

Motion: Trustee Huff moved that President Kiella contact all candidates to schedule tours and interviews July 10 and 11. Trustee Behm support, roll call vote was taken, all in favor, passed.

New Business:

1. **Library Reopening Plan; Discussion, Erlandson:** Interim Director Erlandson reviewed the Reopening Plan. At this time there is no firm date for reopening, however the library will reopen in phases. The first phase will be to set up the library, then the library will move to curbside pickup, followed by limited indoor service, and eventually returning to modified regular service. All phases will transition based on state and local health agency guidance.

Straw Poll: A straw poll was conducted; all Trustees agreed that the Reopening Plan should be used as a working document to guide the library forward.

Board Comments: All Trustees thanked President Kiella and Interim Director Erlandson for guidance, leadership, and action during this time. The Trustees also thanked Interim Director Erlandson for the hard work put in on the Library Reopening Plan. Trustee Savage emphasized that everyone should be following and maintaining healthy practices. Trustee Huff thanked President Kiella for the work put in on the Director search. President Kiella pointed to the Reopening Plan as a "gold standard" and that we operate a high-quality library that is highly regarded by its peers. Interim Director Erlandson thanked the Trustees for their continued guidance and flexibility.

Adjournment

By acclaim the meeting was adjourned at 8:36 PM. Next board meeting is June 15, 2020.

Devin Erlandson
Interim Director