

**Allegan District Library
Board of Trustees
July 15, 2019**

Call to Order: The regular monthly board meeting was called to order by President Kiella at 7:04 PM.

Trustees present: Michael Kiella
Chris Antkoviak
Sue Buese
Keith Behm
Kevin Huff

Also present: Ryan Deery, Director
Devin Erlandson, Assistant Director
Billie Spicer, Administrative Assistant

Pledge: Pledge of Allegiance was recited by all present.

Corrections/additions to the agenda, excusing of absences: Two additions to the agenda and one to new business; noted. President Kiella shared that Trustee McLeod was not able to attend due to family commitments. Trustee Savage was also not in attendance.

Motion: Trustee Huff moved to excuse Trustee McLeod, Trustee Behm support, passed.

Motion: Trustee Behm moved to excuse Trustee Savage, Trustee Antkoviak support, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Antkoviak moved to accept the consent agenda items, Trustee Buese support, passed.

Public Comment: None.

Action on Committee Reports: None

Action on bills to be paid:

Motion: Trustee Antkoviak moved to pay the June bills and payroll in the amount of \$274,393.37, Trustee Behm support, passed.

Communications: None.

I. Old Business

1. **Special Audit Response Committee Report:** Trustee Antkoviak relayed that more time is needed to draft and implement a payment process procedure. It was decided that a report would be ready to present at the November meeting.

II. New Business

1. **L-4029:** Director Deery explained what the Headlee Rollback is, what it means for the Library, and President Kiella and Secretary Buese signed the official document.
2. **Proposed closing of the Library on July 27, 2019:** Director Deery explained that due to an update to our Verso operating system most services will be unavailable to the public on July 27 and asked that the library be closed on that day as well as leniency to change the date of closure if the scheduled update is changed.

Motion: Trustee Huff moved to close the library as well as giving Director Deery the flexibility to change the date of closure if needed, Trustee Antkoviak support, passed.

Board Comments:

- Trustees Huff and Behm expressed their excitement about the solution for creating a shaded deck as well as the possibility of a new library website.
- Trustee Buese brought family in to tour the Library and relayed that they were really impressed.
- Director Deery noted the large increase in our door count numbers.
- President Kiella thanked Director Deery for hosting the upcoming co-op meeting; Jim Leggit, owner of Rope Courses International, for repairing and painting the Carnegie Room railing; and Director Deery and Trustee Antkoviak for installing the railing.
- Trustee Buese commented that the Endowment Committee will begin work again in the fall.
- President Kiella also thanked Director Deery and Assistant Director Erlandson for their due diligence on researching and fully reporting the costs associated with the four library deck shade options presented to the Facilities Committee.

Adjournment

By acclaim the meeting was adjourned at 7:35 PM. Next board meeting is August 19, 2019.

Billie Spicer
Administrative Assistant