

**Allegan District Library
Board of Trustees
April 20, 2020**

The regular monthly board meeting was held via conference call pursuant to Executive Order 2020-48.

Call to Order: The regular monthly board meeting was called to order by President Kiella at 7:04 PM.

Trustees present: Michael Kiella
Kevin Huff
Keith Behm
Sue Buese
Mary McLeod
Peter Savage
Chris Antkoviak

Also present: Devin Erlandson, Interim Director

Member of the public present: Mike Sevitts, City of Allegan resident

Pledge: Pledge of Allegiance was recited by Trustee Buese.

Corrections/additions to the agenda, excusing of absences: None.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee McLeod moved to accept the consent agenda, Trustee Huff support, roll call vote was taken, all in favor, passed.

Public Comment: None

Ratify COVID-19 Actions Taken During Closure:

1. Action to postpone the Director Candidate tours and interviews scheduled for the weekend of March 19-23, 2020. March 1-16.
2. Action to close the library to the public as of March 16. March 13.
3. Action to close the library through April 13 pursuant to Executive Order 2020-20. Action to pay wages through that date. March 22.
4. Action to close the library through April 30 pursuant to Executive Order 2020-42. Action to pay wages through that date. April 12.

Motion: Trustee Huff moved to ratify all actions as one Motion, Trustee Buese support, roll call vote was taken, all in favor, passed.

Action on Committee Reports: No committees met in March due to closure.

Action on bills to be paid:

Motion: Trustee Huff moved to pay the March bills and payroll in the amount of \$331,739.41, Trustee McLeod support, roll call vote was taken, all in favor, passed.

Communications: A new application for Library Director was received. Discussion.

Old Business:

1. **Steps and Components Necessary to Re-Open the Library; Discussion, Kiella:** It will soon be time to begin considering the steps necessary to re-open the library. Interim Director Erlandson is working on creating start-up protocols. The State of Michigan will dictate some of this direction via Executive Orders; the Library of Michigan will interpret this information and disseminate it to libraries.
2. **Fiscal Year 2020-2021 Budgets; Discussion, Antkoviak:** Two budget readings has been good practice but only one reading in June with posting in the newspaper is required per our attorney Anne Seurnyck. The Budget can be adopted after the first reading. Interim Director Erlandson will have this ready for the Budget and Finance Committee in May.

New Business: None.

Board Comments: All Trustees thanked Board President Kiella and Interim Director Erlandson for guidance, leadership, and action during this time. Trustee Antkoviak wished to point out the good work done on the 1976 addition roof and that it is now complete. Board President Kiella thanked Trustees for their swift decision-making, and is looking forward to returning to the Director search. Interim Director Erlandson thanked the Board for continuing to think of the library team during this time, and passed along thanks from the ADL team.

Adjournment

By acclaim the meeting was adjourned at 8:05 PM. Next board meeting is May 18, 2020.

Devin Erlandson
Interim Director