

**Board of Trustees  
August 17, 2020**

The regular board meeting was held via Zoom videoconference pursuant to Executive Order 2020-75.

**Call to Order:** The regular monthly board meeting was called to order by President Kiella at 7:05 PM.

Trustees present: Michael Kiella  
Kevin Huff  
Keith Behm  
Sue Buese  
Peter Savage  
Chris Antkoviak

Also present: Pam Armstrong, Director  
Devin Erlandson, Assistant Director  
Billie Spicer, Administrative Assistant

**Pledge:** Pledge of Allegiance was recited.

**Corrections/additions to the agenda, excusing of absences:** Three additions to new business; noted. Trustee McLeod was absent.

**Motion:** Trustee Savage moved to excuse Trustee McLeod, Trustee Behm support, roll call vote was taken, all in favor, passed.

**Verification of Quorum:** Quorum is present.

**Consent Agenda:**

**Motion:** Trustee Huff moved to accept the consent agenda, Trustee Behm support, roll call vote was taken, all in favor, passed.

**Public Comment:** Mike Sevitts joined the meeting at 7:35 PM. As a past employee he imparted some knowledge about his former position at the library.

**Action on Committee Reports:** None

**Action on bills to be paid:**

**Motion:** Trustee Antkoviak moved to pay the July bills and payroll in the amount of \$38,512.88, Trustee Buese support, roll call vote was taken, all in favor, passed.

**Communications:** No communications.

**Old Business:**

1. **Approval of Search Committee Minutes, Kiella, 5 min., motion:** After a brief discussion, the board decided to hold this motion over until the September 21 board meeting.

2. **Update on the L-4029:** Director Armstrong confirmed that all the L-4029s have been sent to and received by all municipalities.
3. **Report on the New Director's Background Check, Buese, 3 min., motion:** Trustee Buese informed the board that the background check done by the Rehmann company showed no issues.  
  
**Motion:** Trustee Huff moved to accept the report. Trustee Antkoviak support, roll call vote was taken, all in favor, passed.
4. **Resumption of Committee Meetings, Kiella, 10 min:** There was a short discussion on when and how the committees will meet. It was decided that Director Armstrong will reach out to each committee to determine dates and times.

#### **New Business:**

1. **Authorize Pam Armstrong on library banking accounts, Antkoviak, 5 min., motion:** Trustee Antkoviak plans to introduce Director Armstrong to the professionals at each banking institution, as well as the library's accountant and financial advisor. Signed letters and minutes to the August 17, 2020 board meeting will also be provided to each banking institution removing former Interim Director Erlandson from accounts and giving Director Armstrong signatory authority on said accounts.  
  
**Motion:** Trustee Antkoviak moved to remove former Interim Director Erlandson from the library's banking accounts and make Director Armstrong the signatory authority on said accounts, Trustee Savage support, roll call vote was taken, all in favor, passed.

#### **Board Comments:**

All the trustees welcomed Director Armstrong, wishing her well on the job and in her house hunting endeavors. Trustees also thanked Assistant Director Erlandson for all her hard work as Interim Director. Assistant Director Erlandson thanked the board for the opportunity to step in as Interim Director and is glad to hand over the reins to Director Armstrong. Director Armstrong thanked the board and said she is "loving the community and enjoying her time in Allegan". Trustee Behm noted that the community is anxious to get the library fully reopened. Trustee Kiella also commented on the statistics report in the board packet and made a suggestion for how to move forward with the remaining Building Committee tasks.

#### **Adjournment**

By acclaim the meeting was adjourned at 7:56 PM. Next board meeting is September 21, 2020.

Billie Spicer  
Administrative Assistant