

**Allegan District Library
Board of Trustees
July 20, 2020**

Call to Order: The regular monthly board meeting was called to order by President Kiella at 7:06 PM.

Trustees present: Michael Kiella
Sue Buese
Peter Savage
Marty McLeod
Chris Antkoviak at 7:44 PM
Kevin Huff

Also present: Devin Erlandson, Interim Director
Billie Spicer, Administrative Assistant

Pledge: Pledge of Allegiance was recited by all present.

Corrections/additions to the agenda, excusing of absences: One addition to new business; noted. Trustee Behm was absent due to family vacation.

Motion: Trustee McLeod moved to excuse Trustee Behm, Trustee Huff support, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Buese moved to accept the consent agenda items, Trustee McLeod support, passed.

Public Comment: None.

Action on Committee Reports: None.

Action on bills to be paid:

Motion: Trustee McLeod moved to pay the June bills and payroll in the amount of \$47,090.07, Trustee Savage support, passed.

Communications: Positive comment from a patron upon reopening saying, "It was nice to see the staff and talk to them."

Old Business: None.

New Business:

1. **L-4029: Erlandson, 5 minutes, motion:** Interim Director Erlandson gave a brief description of what the L-4029 is and how the Headlee Rollback works.

Motion: Trustee Huff moved to execute the L-4029 tax document, Trustee Savage support, passed.

2. **Receive Governmental Auditor (Vredeveltdt-Haefner) Prospectus for Annual Audit - Kiella (10 mins) Motion:** Trustee Kiella led a discussion on the cost of the Operation and Capital Budget audits as well as why the library does not bid out the job every year.

Motion: Trustee McLeod moved to accept the proposal engaging Vredeveltdt-Haefner as our annual auditor, Trustee Huff support, passed.

3. **Director close out activities, Kiella, 20 min:** A 5 minute recess was administered from 7:43 PM until 7:48 PM allowing the trustees to review all the director search documents. Once the recess was concluded it was decided that all documents pertaining to the director search will be kept in the Board's secure filing cabinet. The board also reviewed and discussed minutes taken during the director interviews on July 11, 2020 as well as the process for the new Director's background check. It is also noted that Interim Director Erlandson will return to the Assistant Director position on August 17, 2020.

Board Comments: The Trustees thanked Trustee Kiella and Interim Director Erlandson for their hard work and attention to detail during the director search. They are glad the process is complete and are excited about the new Director. Trustee Kiella thanked Trustee Antkoviak for his help pouring the new concrete creating a walkway between the road and sidewalk as well as the slab for the new monument location. Trustee Kiella also thanked Interim Director Erlandson, complimenting her on a job well done, and the Trustees for their hard work. Interim Director Erlandson thanked the Trustees for their support.

Adjournment

By acclaim the meeting was adjourned at 8:23 PM. Next board meeting is August 17, 2020.

Billie Spicer
Administrative Assistant