

**Allegan District Library
Board of Trustees
June 15, 2020**

The regular board meeting was held via Zoom videoconference pursuant to Executive Order 2020-75.

Call to Order: The regular monthly board meeting was called to order by President Kiella at 7:06 PM.

Trustees present: Michael Kiella
Sue Buese
Peter Savage
Marty McLeod
Keith Behm
Chris Antkoviak

Also present: Devin Erlandson, Interim Director
Billie Spicer, Administrative Assistant

Pledge: Pledge of Allegiance was recited by all present.

Corrections/additions to the agenda, excusing of absences: Two additions to the old business; noted. Trustee Huff was absent for personal reasons.

Motion: Trustee Savage moved to excuse Trustee Huff, Trustee Behm support, roll call vote was taken, all in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Buese moved to accept the consent agenda items, Trustee McLeod support, roll call vote was taken, all in favor, passed.

Public Comment: None.

Budget Hearing:

Motion: Trustee Antkoviak moved to open public budget hearing, Trustee McLeod support, roll call vote was taken, all in favor, passed.

Appropriate notice for the budget hearing was posted. No members of the public were present.

Motion: Trustee Antkoviak moved to close public budget hearing, Trustee Buese support, roll call vote was taken, all in favor, passed.

Action on Committee Reports:

1. **Budget & Finance Committee – Approval of 2020-2021 Operating Budget:** Interim Director Erlandson presented the 2nd reading of the budget for approval. No changes were made to the budget since the first reading at the May 18, 2020 board meeting.

Motion: Trustee Antkoviak moved to accept the 2020-2021 Operating and Capital Building Budgets, Trustee Savage support. Roll Call Vote: Trustee Antkoviak – yes; Trustee Behm – yes; Trustee Buese – yes; Trustee Huff – yes; Trustee McLeod – yes; Trustee Savage – yes; Trustee Kiella – yes. Budget approved.

2. Budget & Finance Committee – Amend 2019-2020 Operating Budget:

Motion: Trustee Savage moved to accept the amended 2019-2020 Operating Budget. Trustee McLeod support. Roll Call Vote: Trustee Antkoviak – yes; Trustee Behm – yes; Trustee Buese – yes; Trustee Huff – yes; Trustee McLeod – yes; Trustee Savage – yes; Trustee Kiella – yes. Budget approved.

3. Budget & Finance Committee – Amend 2019-2020 Capital Budget: Interim Director Erlandson relayed that there will be no additional funds distributed by the USDA, that any money left in the capital account will be moved to the regular operating budget, and that the account will be closed. Interim Director Erlandson also confirmed that there are no funds in the capital building account.

Motion: Trustee Antkoviak moved to accept the amended 2019-2020 Capital Budget. Trustee Behm support. Roll Call Vote: Trustee Antkoviak – yes; Trustee Behm – yes; Trustee Buese – yes; Trustee Huff – yes; Trustee McLeod – yes; Trustee Savage – yes; Trustee Kiella – yes. Budget approved.

Action on bills to be paid:

Motion: Trustee Antkoviak moved to pay the May bills and payroll in the amount of \$31,650.71, Trustee McLeod support, roll call vote was taken, all in favor, passed.

Communications: An additional application for the Director position was received.

Old Business:

1. **Bylaws Committee: Report, McLeod:** The committee did not meet due to Covid-19. Next report is set for the September board meeting.
2. **Endowment ad-hoc Committee: Report, Savage:** The committee did not meet due to Covid-19. Next report is set for the September board meeting.
3. **Candidate Search: Report, Kiella:** There was a discussion about one of the current candidates as well as a discussion about the additional application received via email in June. The application was accepted and will be reviewed and discussed during a future Zoom meeting.

Motion: Trustee McLeod moved to close the Application for Director as of 8 PM on June 15, 2020. Trustee Savage support, roll call vote was taken, all in favor, passed.

4. **Annual Government Audit: Report, Kiella:** Discussed the next steps for this year's audit to begin.

New Business: None.

Board Comments: The Trustees hope the library will be vigilant about the staff/public wearing masks and that the public doesn't object too much. The Trustees also thanked Devin for steering the ship during these difficult times. Interim Director Erlandson communicated that the first day of curbside service went very well and that the staff thanks the Board for allowing us to reopen slowly.

Adjournment

By acclaim the meeting was adjourned at 8:23 PM. Next board meeting is July 20, 2020.

Billie Spicer
Administrative Assistant