

**Allegan District Library
Board of Trustees Meeting
July 19, 2021**

Call to Order: The regular monthly board meeting was called to order by Trustee Kiella at 7:00 PM.

Trustees present: Michael Kiella, President
Peter Savage, Vice President
Sue Buese, Secretary
Chris Antkoviak, Treasurer
Judi McCall, Trustee
Kevin Huff, Trustee

Also present: Pamela Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Buese moved to accept the consent agenda, Trustee McCall support. All in favor, passed.

Public Comment: Betty McDaniel present, no comment.

Trustee Appointment

1. Acceptance of Trustee Brown Resignation

Motion: Trustee Huff moved to accept the resignation of Trustee Brown, Trustee Antkoviak support. All in favor, unanimously accepted.

2. Appointment to Vacant Seat, Betty McDaniel: Discussion. Trustees discussed appointing Betty McDaniel to the vacant seat and term limits. (See attached letter from Clerks Office for expiration dates.)

Motion: Trustee Antkoviak moved to appoint Betty McDaniel to the vacant seat, Trustee McCall support. Roll call was taken, all in favor, passed.

Swearing in of new board member Betty McDaniel : Trustee McDaniel took the Oath of Office as a member of the Allegan District Library Trustee Board.

Action on Committee Reports

1. Bylaws Committee: Draft Bylaws Second Reading: Trustee Savage presented the second reading of the Bylaws draft with no changes, same as presented at June meeting.

Motion: Trustee Antkoviak moved to accept the Second Reading of Bylaws draft, Trustee Savage support. All in favor, approved.

Action on bills to be paid:

Motion: Trustee Antkoviak moved to pay the June bills and payroll in the amount of \$55,316.97, Trustee Huff support. All in favor, passed.

Communications: None.

Old Business:

1. **Update on Bond Refinance:** Director Armstrong stated that in addition to shortening the payments by two years, refinancing the bond will save the library over one million dollars. Documents will be signed on Friday.

New Business:

1. **L-4029:** Director Armstrong presented the L-4029 document that requests the Millage rates of 0.8366 and 0.9360 as approved by vote.

Motion: Trustee Savage moved to accept the L-4029 document, Trustee Antkoviak support. Roll call was taken, all in favor, passed.

2. **Receive Governmental Auditor (Vredeveldt-Haefner) Prospectus for Annual Audit:** Trustees discussed hiring Jason Mitchell of Vredeveldt-Haefner as the Governmental Auditor.

Motion: Trustee Savage moved to accept hiring Jason Mitchell as Governmental Auditor with the stipulation that payment for services does not exceed last year's rate \pm 10%, Trustee Huff support. All in favor, passed.

Board Member comments: Trustee Buese proclaimed that Trustee McDaniel will be a great addition (again) to the Board and welcomed her back. Assistant Director Erlandson asserted a welcome back to Trustee McDaniel. Trustee Savage noted that he and his neighbors are on fertile ground for producing Trustees to the Board and a welcome back to Trustee McDaniel. Trustee McDaniel thanked the Trustees for the welcome and stated that she was looking forward to devoting her time and effort to the Library. Trustee Huff welcomed back Trustee McDaniel and thanked Assistant Director Erlandson and Director Armstrong for their hard work in the Bond Refinancing. Trustee Antkoviak thanked Assistant Director Erlandson for the hard work in Refinancing and offered a welcome back to Trustee McDaniel. Director Armstrong noted that the Library is fully open and operating normally, with the staff handling difficulties as they come. She also thanked Assistant Director Erlandson for her assistance in Refinancing and making a good team. Trustee Kiella thanked everyone for their hard work, welcomed Trustee McDaniel back to the Board, and asked that she join the Personnel Committee.

Adjournment: By acclain the meeting was adjourned at 7:59 pm. Next board meeting is August 16, 2021.

Casey Walle

Administrative Assistant